

Thank you for your interest in joining the Jersey Central Power & Light (JCP&L) Energy Management Program. A company must be approved as an Energy Management Program Ally to submit projects through this program on behalf of JCP&L customers. To participate in our closed network, please follow the steps below:

1. Review Program Ally requirements on page 2 and 3 to ensure your company meets or exceeds these requirements.
2. Send application to Program Ally Coordinator, Christian Cabrera at Christian.Cabrera@TRCcompanies.com with the following attached:
 - ☐ This completed application
 - ☐ Completed W-9 Form with a written signature and dated within two years
 - ☐ Current Alternate Name form (dba) filed with the State of New Jersey, if applicable
 - ☐ Certificate of insurance from your insurer. The required insurance policy and coverage are listed on page 5 in the application below. See Program Ally requirements for more information.
 - ☐ At least two examples each of a Retro-commissioning (RCx), Retro-commissioning Lite (RCx-Lite), and/or Strategic Energy Management (SEM) projects (as applicable to your application) completed in the past 3 years.
3. Once approved, you will receive a Program Ally Agreement for the Energy Management Program requiring your signature, which the Program Administrator will countersign.
4. Program Training: If approved, the Program Ally agrees to require at least one person from the Program Ally's firm to participate in an initial program training session, plus additional training updates as needed. All training requirements for the Energy Management Program may be in addition to other training requirements for **JERSEY CENTRAL POWER & LIGHT-administered** programs.

If you have any questions, comments, or need clarification regarding this application, please contact Program Ally Coordinator, Christian Cabrera at Christian.Cabrera@TRCcompanies.com.

For more information, visit energysaveNJ.com or contact us at 866-527-5249 or energysaveNJ@trccompanies.com.

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Minimum Qualifications

The Energy Management programs require specialized Program Allies to provide engineering and technical services. To participate in the Energy Management Program, Program Allies must meet the minimum qualifications outlined in the table below. These requirements ensure that Program Allies have the technical expertise, experience, and capabilities necessary to deliver high-quality RCx, RCx-Lite, and/or SEM services.

Program Allies interested in acting as a Program Ally for any Energy Management Programs may apply to one or more programs with a single application submission. If approved, at least one person from the Program Allies' firm must participate in an initial training session and additional training updates as needed, per subprogram. All training requirements for Energy Management subprograms are in addition to other mandatory requirements of JCP&L Programs.

RCx	RCx focuses on comprehensive building system assessments to optimize performance. Firms must be capable of identifying and implementing energy efficiency measures through data-driven analysis and functional testing. Eligibility Requirements: • Minimum 5 years of experience performing full-scale RCx projects. • At least 2 completed RCx projects in the past 3 years (sample project reports and references required). • Certified Commissioning Professionals on staff (such as ASHRAE Building Commissioning Professional (BCxP), AEE's Certified Building Commissioning Professional (CBCP), AEE's Existing Building Commissioning Professional (EBCP), or equivalent certifications). Professional Engineers (PEs) or Certified Energy Managers (CEMs) with direct experience in RCx are also acceptable. • Demonstrated expertise in building management systems (BMS), HVAC systems, and control system optimization. • Capability to develop and verify RCx measures using International Performance Measurement and Verification Protocols (IPMVP).
RCx-Lite	RCx-Lite involves a streamlined assessment (similar to an ASHRAE Level 2 audit) to identify low-cost or no-cost measures. This program targets small and medium businesses with peak demand < 300 kW. Firms must be capable of identifying and implementing low-cost, no-cost measures, including operational improvements, fine-tuning of systems, and set-point adjustments. Approved RCx-Lite providers will use TRC's RCx-Lite Assessment Tool for streamlined data collection and energy savings calculations. Eligibility Requirements: • Minimum 3 years of experience in building energy optimization studies or ASHRAE Level 2 audits.

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	• At least 2 completed projects in the last 3 years involving comprehensive scopes of work that address all major energy end uses in a commercial building (sample project reports and references required). • Certified Energy Auditing Professionals on staff (such as ASHRAE Building Energy Analysis Professional (BEAP), AEE's Certified Energy Auditor (CEA), or equivalent certifications). Professional Engineers (PEs) or Certified Energy Managers (CEMs) with direct experience in energy auditing are also acceptable. • Ability to identify operational and behavioral efficiency improvements and quantify potential savings. • Experience working with facility managers and building operators to implement no-cost and low-cost measures. • Familiarity with utility technical resource manuals (TRMs) and standardized savings calculations.
SEM	SEM focuses on behavioral and operational changes for long-term energy performance improvements. SEM takes a holistic approach, focusing on operational improvements, behavioral strategies, and performance tracking to drive sustained efficiency for your building. SEM Program Allies will offer guidance in developing and executing an energy management action plan, system monitoring, staff training, benchmarking, and project planning. SEM Action Plans should also identify potential capital improvements eligible for additional JCP&L incentives in this program. ASHRAE Level 2 audits that integrate SEM elements are required if customers have not completed one in the last 3-5 years. An audit refresh may be required if a customer has a recently completed audit. The audit will serve as a roadmap following the completion of SEM services. Other strategies and study types will be considered based on customer needs. Eligibility Requirements: • Minimum 3 years of SEM coaching or facilitation experience (case studies and references required). • Minimum 3 years of experience performing ASHRAE Level 2 or 3 audits for large C&I facilities (case studies and references required). • Experience conducting energy performance baseline assessments and ongoing energy tracking (e.g., Energy Star Portfolio Manager, IPMVP). • Experience facilitating energy management workshops and training sessions for customer staff. • Proven track record of coaching clients through behavioral and operational efficiency improvements. • Knowledge of ISO 50001 principles and best practices for SEM Programs. • Ability to develop and implement SEM action plans.

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Energy Management Program Ally

Applicant Information										
Company name:										
Primary point of contact:		Title:		Email:						
Mailing address:				City:		State:		ZIP:		
Office phone:				Cell phone:						
Website:										
Years in business:		Years under current ownership:				Number of employees:				
Check any that apply:	☐ Minority owned ☐ Woman owned ☐ Veteran owned									
Federal tax ID #:		☐ Individual/Sole Proprietor ☐ Exempt (Tax exemption/non-profit) ☐ Corporation ☐ Partnership								
How did you hear about the program?										

Company Information
Business Type
☐ Architect ☐ Engineering ☐ Energy Consultant ☐ ESCO ☐ Other:
Please provide a brief company overview and note any other comments about your focused specialties:

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Services and Samples of Work

Please select the services you are interested in providing. For each service, please provide two representative project samples completed in the last three years that meet the technical requirements of each program.

For RCx, please provide a final RCx report including project description, findings and issues identified, recommended measures, M&V plan, and cost savings analysis.

For RCx-Lite, please provide sample ASHRAE Level 2 audits are acceptable. Audits focused on existing building controls are preferred.

For SEM, please provide a final SEM report including baseline energy performance, identified opportunities, behavioral changes implemented, M&V plan, and cost savings analysis.

Other documentation may be acceptable. Please reach out to the Program Manager with any questions prior to submitting.

☐ Retro-commissioning (RCx)

Email your application and additional files to
Christian.Cabrera@TRCcompanies.com

☐ Retro-commissioning Lite (RCx-Lite)

Email your application and additional files to
Christian.Cabrera@TRCcompanies.com

☐ Strategic Energy Management (SEM)

Email your application and additional files to
Christian.cabrera@TRCcompanies.com

Please provide a brief company overview and highlight specific services relevant to this program (< 200 words)

Leads

Do you have any active leads for projects that you plan to submit to the JCP&L Energy Management Program? If so, please provide details here (including customer name, sector, customer size, potential savings):

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Summary of Insurance

Please provide certificate(s) of insurance from your insurer listing JCP&L, Program Implementer (TRC), and any overlapping utilities where you intend to operate as a condition of participation in this program. For this summary, it is acceptable to note if the address and contact are the same for multiple policies.

This program requires that the Program Ally has the following coverage:

- At least \$2 million in Commercial General Liability Insurance per occurrence and General Aggregate
- At least \$1 million in Employer's Liability Insurance
- At least \$1 million in Auto Insurance
- At least \$2 million in Errors and Omissions Liability Insurance
- At least \$1 million per claim and aggregate in Cyber Liability Insurance
- Workers' Compensation that meets local requirements

Email your certificates of insurance to Christian.Cabrera@TRCcompanies.com.

Sample:

DESCRIPTION OF OPERATIONS / LOCATIONS/ VEHICLES <i>Jersey Central Power & Light and TRC Engineers, Inc., as well as their subsidiaries & affiliates, their respective successors & assigns and designated agents are named as Additional Insureds on the above referenced liability policies with the exception of workers compensation & professional liability where required by written contract. The above referenced liability policies with the exception of professional liability are primary & non-contributory where required by written contract. Waiver of Subrogation is in favor of the Additional Insured as allowed by law.</i>	
CERTIFICATE HOLDER	CANCELLATION
TRC Engineers Inc 317 George Street, Suite 520 New Brunswick, NJ 08902	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <i>Signature</i>

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Energy Management Program Ally

Key Staff

Please list all key staff supporting JCP&L Energy Management Programs, including name, title, certifications, and years of experience. If applying to multiple Energy Management Subprograms, such as RCx, RCx-Lite, and SEM, please indicate which subprogram(s) staff will be supporting.

Name, Title	Subprogram(s)	Relevant Certifications	Years of Experience

Previous Experience as a Qualified Service Provider

Please list other utilities or state energy offices where your firm has already been approved to provide similar services (for example, other NJ utility programs, NJBPU Pay-for-Performance, NYSERDA FlexTech, etc.).

Utility or State Energy Office	Program Name	Scope of Approved Services	Years Active

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Customer References

Provide at least one (1) recent reference for each type of service indicated in the application above (e.g., RCx, RCx-Lite, SEM).

1	Company name:		Brief description of project (< 150 words):
	Contact person:		
	Phone:		
	Email:		
	Project type:		

2	Company name:		Brief description of project (< 150 words):
	Contact person:		
	Phone:		
	Email:		
	Project type:		

3	Company name:		Brief description of project (< 150 words):
	Contact person:		
	Phone:		
	Email:		
	Project type:		

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Agreement and Signature

By submission of this application, the applicant and person signing on behalf of any applicant subscribes and affirms under penalties of law that the statements made in this application for inclusion as an Energy Management Program Ally have been examined and to the best of his/her/their knowledge and belief are true and correct. The applicant affirms that no person named in this application is subject to disqualification under the terms and guidelines of the state of New Jersey unless herein stated. The applicant understands that by signing this application it consents to any other inquiry to verify or confirm the information herein. The applicant understands that this application for inclusion as an Energy Management Program Ally does not guarantee that inclusion will be granted, but will be used in the determination of eligibility for inclusion. As an Energy Management Program Ally, you acknowledge you are acting as an independent entity to provide energy efficiency services for customers under the Energy Management Program and have not entered into a contractual agreement to provide services or other work for JCP&L Energy Management, TRC Companies Inc., or any other overlapping utilities.

Authorized Representative (please print): _____

Title: _____

Signature: _____

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